

Name: \_\_\_\_\_ Bethel #: \_\_\_\_\_ Email: \_\_\_\_\_

Job's Daughters International  
Ritual and Bylaws  
Correspondence Course

Lesson Number 2

**Subject Matter**

Escort, Introductions and Honors  
Order of Business  
Closing Ceremony  
Ceremony of Initiation  
Proficiency Lessons Examination

**Reference**

Ritual Pages 49-114

READ EACH QUESTION CAREFULLY:

SECTION 1

Circle the correct answer.

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| 1. If a visitor, escorted to the East, accepts an invitation to remain in the East, the Guide and Marshal shall return to their stations on the North and South lines, and await the next group to be escorted | T | F |
| 2. The Guide and Marshal thank visitors for coming.                                                                                                                                                            | T | F |
| 3. The first Order of Business is the reading of Special Dispensation, but it is only called on when a special privilege has been granted.                                                                     | T | F |
| 4. After Escort, Introductions and Honors, the Guide and Marshal return to their stations in the West and remain standing until seated by the Honored Queen with one rap of the Gavel.                         | T | F |
| 5. Visitors are not permitted to enter the Bethel room during Escort, Introductions and Honors.                                                                                                                | T | F |
| 6. Only the bold lettering of a Special Dispensation is read at a Bethel meeting.                                                                                                                              | T | F |
| 7. The Special Dispensation must be attached to the minutes of the Bethel meeting affected.                                                                                                                    | T | F |
| 8. For special occasions, the reading of the Bethel minutes may be                                                                                                                                             | T | F |

eliminated.

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| 9. It is necessary to read the amount of the fee which must accompany a petition when it is read in a Bethel meeting.                                | T | F |
| 10. If bills have not been audited, they may be read by the Recorder and audited by the Auditing committee at the close of a meeting.                | T | F |
| 11. The Mother's, Father's and Guardians' Prayer is a required item of business under Good of the Bethel.                                            | T | F |
| 12. No ceremonies, songs, or additions are permitted at a regular Bethel meeting until after Officers and Bethel Choir have retired.                 | T | F |
| 13. When witnessing the Closing formation, the newly initiated members should assume the Attitude of Prayer.                                         | T | F |
| 14. Miss JDI shall be escorted at every meeting.                                                                                                     | T | F |
| 15. The Junior Custodian removes the 5 <sup>th</sup> messenger chair first, and then both custodians, working together, remove the remaining chairs. | T | F |
| 16. For all closing formations , all Daughters sing one or two verses of "Onward, Christian Soldiers" or "We're Job's Daughters Fair and True".      | T | F |
| 17. With the approval of the Honored Queen, members of the Bethel may be released from the Attitude of Prayer to sign.                               | T | F |
| 18. "Onward, Christian Soldiers" is sung by the Officers as they march out of the Cross formation.                                                   | T | F |
| 19. Retiring the National Emblem is optional in Jurisdictions where flag protocol is established.                                                    | T | F |
| 20. If desired, the Bethel Choir may follow the Princesses and take position, centered, evenly spaced, west of the closing formation.                | T | F |
| 21. A person shall be introduced only once, at which time all Job's Daughters titles are given, including the Degree of Royal Purple.                | T | F |
| 22. Category 20 in Escort, Introductions and Honors is done at the                                                                                   | T | F |

discretion of the Honored Queen and only when approved by the Executive Members of the Bethel Guardian Council.

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| 23. When the Chaplain returns to her station after the closing prayer, the Honored Queen sounds the gavel and proceeds with the Closing Ceremony.      | T | F |
| 24. The Guide gives the Grip of the Order to members taking the Proficiency examination.                                                               | T | F |
| 25. Daughters taking the Proficiency examination will assemble on the West line as their names are called.                                             | T | F |
| 26. The Honored Queen presents each Daughter with her Proficiency Certificate on the East Line.                                                        | T | F |
| 27. The Daughters taking the Proficiency examination kneel when they are conducted west of the Altar to repeat the Obligation.                         | T | F |
| 28. Past Honored Queens are escorted to the East when attired in Job's Daughters' regalia.                                                             | T | F |
| 29. Lights may be dimmed at any time during the Ceremony of Initiation except for the Prayer in the Third Epoch.                                       | T | F |
| 30. The Promoter of Sociability will assist the preparation Committee as needed.                                                                       | T | F |
| 31. When giving the obligation to Pilgrims, the Chaplain bows her head and closes her eyes.                                                            | T | F |
| 32. The emblem of the First Epoch is the White Dove which symbolizes honesty and truth.                                                                | T | F |
| 33. At the word "Emblem", the Junior Princess will extend her left hand toward the Dove and keep it extended until she is seated.                      | T | F |
| 34. After the Obligation has been given to the Pilgrims, the Chaplain and the Pilgrims bow heads and remain kneeling until the response has been sung. | T | F |

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| 35. In the First Epoch, when the Junior Princess has completed her message about her emblem to the Pilgrims, the Junior Custodian brings the Dove back,faces west, and remains standing.           | T | F |
| 36. The Senior Princess and the Senior Custodian are seated at the same time after the Urn of Incense has been returned to the pedestal.                                                           | T | F |
| 37. When the Senior and Junior Princess's explain the examination of a member who cannot be properly vouched for, they face each other.                                                            | T | F |
| 38. During Initiation, the Salutation Sign is explained by the Junior Princess.                                                                                                                    | T | F |
| 39. All Daughters may sing the "Welcome Song" for the newly initiated members.                                                                                                                     | T | F |
| 40. If the new members are to be seated on the north side of the Bethel, the Guide and Marshal, marching side by side, will conduct the line of new members to their seats.                        | T | F |
| 41. The Ceremony of Initiation, as an item in the Order of Business, is completed with one rap of the gavel.                                                                                       | T | F |
| 42. In Order of Business, other Ceremonies that are listed include Initiation, Majority and Obligation.                                                                                            | T | F |
| 43. No ceremonies, songs or additions are permitted until after the Officers and Bethel Choir have retired, with the exception of the Memorial Ceremony.                                           | T | F |
| 44. When referring to Escort, Introductions and Honors you may use the phrase Escorts instead of Escort.                                                                                           | T | F |
| 45. If the Honored Queen, the Bethel Guardian and/or the Associate Bethel Guardian is certain there is no visitor in a specific category, the category need not be announced by the Honored Queen. | T | F |

## SECTION 2

The following section contains a set of completion questions. Answer the questions and/or fill in the blanks.

1. Certain groups of people must be escorted to the East and given prescribed recognition. Others may be escorted or introduced at the discretion of the \_\_\_\_\_ but only when approved by the \_\_\_\_\_ of the Bethel Guardian Council.
2. Deputy Grand Guardians who are making an official inspection are escorted after \_\_\_\_\_ and given \_\_\_\_\_ Honors.
3. Are Bethel Guardians and Associate Bethel Guardians escorted at every meeting?  
\_\_\_\_\_
4. When escorting visitors to the East, the Guide and Marshal will back on the East Line to a position \_\_\_\_\_ of the \_\_\_\_\_ pedestals and face \_\_\_\_\_.
5. Who initiates any applause which may be rendered after appropriate honors have been given to a visitor? \_\_\_\_\_
6. When does the Honored Queen rap the gavel for the Daughters to be seated after those escorted have been given proper honors? \_\_\_\_\_  
\_\_\_\_\_
7. When visitors to be escorted are on the west and east side of the Guide and/or Marshal, they proceed to which group of visitors first? \_\_\_\_\_
8. When the Bethel Recorder is absent from a meeting and a Bethel member is asked to serve as Recorder, it is the duty of this Bethel member to write the minutes. In signing her name to these minutes, what title does she use? \_\_\_\_\_
9. The Bethel Treasurer/Guardian Treasurer will write and sign all checks. Who countersigns the checks? \_\_\_\_\_
10. Our Ritual lists 16 items which are to be announced under Order of Business. Which of these (by number) may be omitted? \_\_\_\_\_

11. In forming the Cross in the Closing Ceremony, what is the “signal” for the Officers in the arms of the Cross to move east from the West Line to a position on a line with the Chaplain? \_\_\_\_\_
12. What part of a communication is read first? \_\_\_\_\_
13. The Visitation Committee shall report to the Bethel Guardian before the \_\_\_\_\_
14. Explain “Unfinished Business”  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
15. The Librarian’s Report must be checked by the \_\_\_\_\_ before it is read at a Bethel meeting.
16. Election of Officers shall be the \_\_\_\_\_ order of business under \_\_\_\_\_.
17. All bills must be approved by the Executive Members of the Bethel Guardian Council and signed by the \_\_\_\_\_ and the \_\_\_\_\_ before they are read in the Bethel.
18. In addition to the Coin March, what monies collected during the Bethel meeting are not included in the Report on Receipts of that meeting? \_\_\_\_\_
19. What is the Recorder required to say before she reads the bills? \_\_\_\_\_
20. Is it “courtesy” or “Ritual Instructions” that demands an Honored Queen be seated when others have the floor for reports or remarks? \_\_\_\_\_
21. After the Honored Queen announces Closing Ceremony, she waits for what action before proceeding with her speaking part? \_\_\_\_\_
22. After the closing prayer, the Daughters sing two verse(s) of what song? \_\_\_\_\_

23. There is an exception to the rule that Daughters drop their hands from the Attitude of Prayer when the Chaplain does. What is this occasion? \_\_\_\_\_  
\_\_\_\_\_; When do the Daughters drop their hands? \_\_\_\_\_
24. Where is the position of the Outer Guard when the Retiring March begins? \_\_\_\_\_  
\_\_\_\_\_
25. When does the Chaplain rise from the kneeling position to close the Bible in the Closing Ceremony? \_\_\_\_\_
26. What is the line of march for the Bethel Guardian and the Associate Bethel Guardian when they go to the East, from their stations, for the Closing of the Bethel? \_\_\_\_\_  
\_\_\_\_\_
27. When the Musician plays the first chord of the Retiring March, the Daughters in the semicircle face north and south. Which direction does the Fifth Messenger face?  
\_\_\_\_\_
28. The Associate Bethel Guardian conducts new members to a position in front of the East Dais to view the closing formation when initiation has been held. When approved, what other persons may view the closing formation from this position?  
\_\_\_\_\_
29. When the Custodians reach the \_\_\_\_\_ after removing the chairs, the Bethel Guardian and the Associate Bethel Guardian proceed to the East.
30. The Guide leaves the West and begins the Retiring March. List the Officers, in order, as they follow her.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
31. What members of the Bethel, if any, remain standing during the Closing Formation?  
\_\_\_\_\_
32. Under what Order of Business is the Proficiency Examination given? \_\_\_\_\_
33. When taking the Proficiency Examination, do the Daughters kneel when they assume the Attitude of Prayer to repeat the Mothers', Fathers' and Guardians' Prayer? \_\_\_\_\_

34. If the visitors have received a hearty welcome, does the Honored Queen sound the gavel?  
\_\_\_\_\_
35. The Officers in the arms of the Cross stop on a line with which officer?  
\_\_\_\_\_
36. When kneeling in the Cross formation, Officers will kneel on their \_\_\_\_\_ knee on the first chord, go down on their \_\_\_\_\_ knee on the second chord and \_\_\_\_\_ on the third chord.
37. To rise from the Cross formation Officers will \_\_\_\_\_ on the first chord, raise their \_\_\_\_\_ knee on the second chord and \_\_\_\_\_ on the third chord.
38. In the Closing Cross Ceremony, when the Honored Queen, Senior Princess and Junior Princess are west of the Altar after coming out of the Cross formation, and the remainder of the Officers are on the West Line, what is the signal for the Honored Queen and Princesses to proceed to the West? \_\_\_\_\_  
\_\_\_\_\_
39. After leaving the Cross formation, the Officers form a line on the West line and are facing north and south. The \_\_\_\_\_ and \_\_\_\_\_ nod to each other as a signal for Officers to face east together.
40. When the Bethel Guardian says “This concludes our ceremony”, she then \_\_\_\_\_ to the Officers, and Bethel Choir, if in the West, who respond with a \_\_\_\_\_. After which the Bethel Guardian \_\_\_\_\_.
41. Do the Daughters sing “Onward Christian Soldiers” as they retire from the Bethel Room?  
\_\_\_\_\_
42. Under what circumstances will the Bethel retire through the Preparation Room Door?  
\_\_\_\_\_
43. In retiring from the cross formation to the West Line, each officer marches to \_\_\_\_\_ steps in front of the Honored Queen and, without pausing, nods slightly before alternately turning \_\_\_\_\_. The Honored Queen responds with a \_\_\_\_\_.
44. The Junior Princess says “You will \_\_\_\_\_ and \_\_\_\_\_ the sign of the First Epoch”



45. In which closing formation(s) may the Mizpah Benediction be given? \_\_\_\_\_  
\_\_\_\_\_
46. In the \_\_\_\_\_ formation, the Guide and Marshal march \_\_\_\_\_ toward the Altar when they reach the West line.
47. When does the Inner Guard rap on the preparation room door for the Ceremony of Initiation? \_\_\_\_\_
48. A person desiring to be initiated into the Order is called a \_\_\_\_\_ until she enters the Bethel room for the Ceremony of initiation. After entering, she is addressed as a \_\_\_\_\_ and then as a \_\_\_\_\_. And finally as a \_\_\_\_\_.
49. The Honored Queen informs the pilgrim(s) we must all learn and practice \_\_\_\_\_  
\_\_\_\_\_
50. What songs may be sung as a response after the Obligation has been given to the pilgrims? \_\_\_\_\_  
\_\_\_\_\_
51. After the response following the Obligation given to the pilgrims, the Guide and Marshal assist the pilgrims to rise as the \_\_\_\_\_.
52. The mystic number of the First Epoch is \_\_\_\_\_. It alludes to \_\_\_\_\_  
\_\_\_\_\_.
53. Why should a man be happy if God corrects him? \_\_\_\_\_  
\_\_\_\_\_
54. When a member's qualification is ever questioned, she can prove her membership by \_\_\_\_\_  
\_\_\_\_\_.
55. What items are each of the pilgrims instructed to commit to memory? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
56. Name the appointed officers who do not have a speaking part in the Ceremony of Initiation? \_\_\_\_\_  
\_\_\_\_\_

57. What officers may leave the Bethel room during the Ceremony of Initiation? \_\_\_\_\_  
\_\_\_\_\_
58. Before they enter the Bethel room for initiation, each candidate will have what items demonstrated to them by the Preparation Committee? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
59. The Obligation is a \_\_\_\_\_.
60. The Horn of Plenty reminds us to advance with \_\_\_\_\_.
61. When a candidate is brought into the Bethel room she is told that the members believe that she will \_\_\_\_\_  
\_\_\_\_\_
62. What does the Junior Princess tell the pilgrims that we learn from the First Epoch?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
63. When does the Princesses and the Honored Queen leave their stations and descend the dais? \_\_\_\_\_
64. When does the Honored Queen march around the south side of the Altar to take her position west of the Altar? \_\_\_\_\_  
\_\_\_\_\_
65. For less than a full corps of Officers, adjust the base and arms of the Cross accordingly. Always keep the Honored Queen at the \_\_\_\_\_ of the Cross.

### Section 3

The following section contains multiple choice questions. Circle the best answer(s) provided

1. During the Closing Ceremony, who hands the gavel to the Bethel Guardian?
  - a. Associate Bethel Guardian
  - b. Honored Queen
  - c. Junior Princess
  - d. Senior Princess
2. Which is the correct statement?
  - a. ... you will conduct our visitor(s) back to the sidelines.
  - b. ... you will escort her, him, them to the sidelines.
  - c. ... you will conduct our visitor(s) to the sidelines.
  - d. ... you will conduct our visitor(s) back to the sidelines.
3. From the Mothers', Fathers' and Guardians' Prayer:
  - a. ... we gather in the Great Bethel...
  - b. ... we gather in that Great Bethel...
  - c. We gather in thou Great Bethel
  - d. We gather in God's Great Bethel
4. There are three \_\_\_\_\_ in the Ceremony of Initiation
  - a. Epics
  - b. Epochs
  - c. Epuks
  - d. Epoks
5. Which is the correct statement?
  - a. It is with a great deal of pleasure that I introduce...
  - b. It is with pleasure that I introduce...
  - c. It is with very great pleasure that I introduce...
  - d. I would like to introduce....
6. Which is the correct statement?
  - a. Since I have not had the pleasure of meeting all of you...
  - b. As I have not had the pleasure of meeting each of you...
  - c. As I have not had the pleasure of meeting all of you...
  - d. Please introduce yourself, giving your name, title and Bethel number, beginning on my right.

7. Which is the correct statement?
- ..... you will join with me in giving a hearty welcome to the (title).
  - ..... you will join with me in giving the (title) a hearty welcome.
  - You will join me in giving a hearty welcome to .....
  - Please join me by giving a hearty welcome.
8. In the Closing Ceremony, the Honored Queen tells us to ask God to help us:
- To live justly
  - To love and honor those near and dear to us
  - To radiate happiness to all mankind
  - All of the above
9. In the closing prayer, what does the Chaplain ask Our Heavenly Father to teach us?
- To be loyal to our companions
  - Guard our words and actions
  - All of the above
  - None of the above
10. When is the only time during a meeting that the Preparation Room door is opened without raps?
- During Initiation when the Guide and Marshal retire to present candidates
  - During Initiation when the Sr. Custodian retires to exemplify the Salutation Sign
  - During Initiation when Preparation committee is admitted.
  - When visitors desire to leave the Bethel room
11. What is the first music that a candidate hears during the Ceremony of Initiation?
- Behold, We are the Daughters of Job
  - Close To Thee
  - Holy, Holy, Holy
  - Love Divine
12. If there are more than \_\_\_\_\_ candidates, two or more lines are formed in the West to receive the Guide's instructions
- 6
  - 10
  - 8
  - 12

13. How many questions are asked to the candidates by the Guide?
- 4
  - 6
  - 7
  - 5
14. Where do the Messengers stand when they give their lecture to the pilgrims?
- West of the altar and 1 step forward between the stations of the 1<sup>st</sup> & 3<sup>rd</sup> Mess.
  - West of the altar between the stations of the 1<sup>st</sup> and 3<sup>rd</sup> Mess.
  - West of the altar and 1 step back between the stations of the 1<sup>st</sup> & 3<sup>rd</sup> Mess.
  - At their station
15. When does the Senior Princess rise to give the explanation of the Salutation Sign?
- As the Senior Custodian enters the Bethel room
  - As the Inner Guard answers the alarm
  - As the Senior Custodian leaves the Bethel Room
  - When the Honored Queen addresses the Senior Princess
16. When do the Guide and Marshal instruct the Pilgrims to face west to witness the explanation of the Salutation Sign?
- When the Senior Princess recites the Salutation Sign
  - When the Senior Princess rises
  - After the Honored Queen instructs the Senior Custodian to retire
  - After the Honored Queen instructs the Inner Guard to admit her
17. What do the three principle officers represent?
- Three friends of Job
  - Three daughters of Job
  - Three epochs
  - Measure of Job's flocks
18. Match the messenger with the instruction from the Guide:
- |                              |                                                   |
|------------------------------|---------------------------------------------------|
| a. 1 <sup>st</sup> Messenger | 1. You will relate the temptations of Job         |
| b. 2 <sup>nd</sup> Messenger | 2. You will complete the Story of Job             |
| c. 3 <sup>rd</sup> Messenger | 3. You will begin the Story of the life of Job    |
| d. 4 <sup>th</sup> Messenger | 4. You will continue the Story of the life of Job |
| e. 5 <sup>th</sup> Messenger | 5. You will relate the triumph of Job             |

19. According to the Honored Queen, the Masonic Fraternity stands for
- Brotherhood of honor
  - Brotherhood of humility
  - Brotherhood of happiness
  - Brotherhood of humanity
20. The Guide asks the pilgrims if they believe in what?
- God and Regular prayer as a communication with God
  - Almighty power of the one living God and the Ten Commandments
  - Regular prayer as a communication with God and Lord's Prayer
  - The Ten Commandments
21. What do we learn from the growing place of our emblematic flower?
- Purity
  - Humility
  - Plenty
  - Faith
22. What does the "O" in Job's Daughters stand for during the Ceremony of Initiation?
- Order being the law above others
  - Order in all things
  - Order being our first law
23. What does the T in Job's Daughters stand for during the Ceremony of Initiation?
- Truth always spoken
  - Truth always known
  - Truth always told
24. What are the mystic numbers of our Order?
- 5, 7, 12
  - 7, 3, 5
  - 7, 11, 13
  - 3, 12, 19
25. When is the "Welcome Song" sung?
- While signing the Permanent Record Book
  - When the Guide and Marshal are escorting the Pilgrims to their seats
  - After the Guide and the Marshal are seated.
  - After the Honored Queen welcomes the Pilgrims as members of Job's Daughters.