



Missouri Job's Daughters 2017 ~2018 Promotion Party Grant Application

Please complete this form in its entirety and submit at least sixty (60) days prior to your event. All requests will be reviewed and the applicants notified thirty (30) or more days prior to the date of the event. Include any additional documentation that you think might be helpful to the Committee so that we may aid other Bethels in the future. Please return this form and any supporting documents to:

Paula Howard, Grand Guide
638 Beatrice Ave.
St. Louis, MO 63125
pjfhoward@gmail.com

INFORMATION ABOUT THE EVENT

Date: _____ Bethel # _____

Name: _____ Title: _____

Street Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

Date you would like the funds by: _____



INFORMATION ABOUT THE EVENT

Date & time the event will be held: _____

Event description: _____

DETAILS OF THE PROJECT/EVENT

Where will the Event be held? _____

Who will be invited? _____

How will you invite people to your event? _____

How will it be marketed? _____

What Supplies/Food will you need for your event? _____

Who will be the facilitators and workers at this event/project?



PROJECT/EVENT BUDGET

INCOME

Admissions \$ _____

Donations \$ _____

Bethel Contribution \$ _____

TOTAL \$ _____

EXPENSES

Facility \$ _____

Invitations \$ _____

Marketing \$ _____

Postage \$ _____

Decorations: \$ _____

Food: \$ _____

Drinks \$ _____

Plates/Utensils/Napkins/
Table cloths/etc. \$ _____

Handouts/giveaways \$ _____

Prizes \$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Other/Miscellaneous \$ _____

TOTAL \$ _____